

Health, Safety, & Chemical Committee		Wednesday, March 25, 2015	
		12:00 pm	
		9-919	
Chair:	Billy Ray Askew		
Vice-chair:	Amanda Carlisle	Secretary:	Teresa Crozier
Members Attending:	Leonard Hudson, Melvin Lodge, Howell Miller, Teresa Crozier, Amanda Carlisle, Wesley Adams, Jack Spencer, Billy Ray Askew		
Members Absent:	Fashikie Smith, Ron Skinner, Steve Taylor		
<i>Minutes from Meeting March 25, 2015</i>			
Agenda Item			
I. Review of Minutes		Presenter:	Billy Askew
<ul style="list-style-type: none"> ➤ Minutes from the November 21, 2014 meeting were approved as written by general consent. 			
II. Review of Old Business		Presenter:	Noted
<ul style="list-style-type: none"> ➤ Billy Askew reported (according to an email from Dr. Tansey) that the DOT had turned down BCCC's request for a reduced speed zone in front of campus. Bill Wall, one of the new trustees, will continue to work on the situation. ➤ The Committee discussed the issue of the two waste chemicals that needed proper disposal. Melvin Lodge reported that the content of the drum behind the maintenance building was determined to be just water and that the drum had been disposed of. Teresa Crozier reported that Leonard Hudson had taken the reagent vials from the former biotechnology program to the local Animal Shelter, which provided documentation of the incineration of the chemicals. ➤ Teresa Crozier reported that the NFPA and GHS chemical label signs had been printed. These signs were already posted in all the science labs and lab chemical storage closets in building 9 and the remaining signs were given to Eddie Allen for distribution around campus. Howell Miller will follow up on the distribution of the signs. ➤ The Committee welcomed the addition of Howell Miller, the new campus safety officer. ➤ Wesley Adams reported that since Eddie Allen announced he was leaving, no further investigation was done regarding the resources Stericycle could provide to the Committee. The Committee also discussed that with the addition of Howell Miller, the extra Stericycle services would not likely be needed. 			

- Howell Miller arranged for Hazardous Communication and Blood Borne Pathogen seminars from Blue Ridge Community College to be broadcast to campus. He checked into the option of recording the sessions for those who are not available during the broadcast times, but was informed that this was not an option because of copyright issues. He has contacted Ron Skinner about providing training at the beginning of the Fall 2015 semester on these topics and recording these sessions.
- Howell Miller said one of his priorities is to have a campus wide up-to-date chemical inventory and SDS list. Lisa Woolard has been scanning the SDS sheets and inventories provided by the former Chemical Hygiene Committee from Spring 2014. Mr. Miller will set up a “Health and Safety” page in Share Point for the digitized information. The data will include the chemical name, CAS #, where the chemical is used on campus, and other relevant information.
- Howell Miller has made an up-to-date list of locations of all fire extinguishers, eye wash stations, safety showers, and electrical panels on campus and will be doing the inspections of the equipment. Inspection reports will be shared with Deans and posted on Share Point.

III. New Business		Presenter:	Noted
<ul style="list-style-type: none"> ➤ The Committee discussed the need for having a single updated version of the Chemical Hygiene Program (CHP) available on campus. Teresa Crozier had previously provided Howell Miller with a copy of the partially edited CHP from the former Chemical Hygiene Committee. Mr. Howell completed revisions to the CHP and presented it to the HSC Committee. Billy Askew suggested that pending the approval by Senior Staff, the revised CHP should be put on the campus website. Mr. Askew suggested that if needed the HSC Committee could work on further revisions and amendments at a later date. The motion to approve sending the revised CHP to Senior Staff was made by Amanda Carlisle and seconded by Leonard Hudson. The motion was approved by all. ➤ Wesley Adams provided an update on the status of the mold issue in the library. Maintenance actions detailed in the last Committee meeting minutes had been completed and Blue Ridge Community College had done further air sampling tests. An environmental sampling consultant was contacted to continue to assess the situation. ➤ The meeting adjourned at 12:35 pm 			

Other Information

Next Meeting:	Committee Chair will contact members when another meeting is needed.
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